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**Key People project - Support to Civil Society Development in Iraq Reference:  
EuropeAid/133-097/C/ACT/IQ**

**Report Workshop Mosul 3-5 March 2014**

**First Day : 9:00 to 13:30**

1. Presentation partnership of project

2. Budget Objectives and Strategies

3. Illustration methodologies to implement the planned actions - mode ' - documentation of reimbursements of expenses incurred .

4. Distribution partners in the documentation:

- Summary of the project

- Financial identification

- Partnership agreement

5 . Following to having found some problematic ' relating to reporting by the Iraqi Local authority , and' decided to instruct the Director of the Chamber of Commerce of Mosul to establish a Contact with the EU Delegation in Amman in order to have a copy of the contract or of the ' framework Agreement signed between the Government of Iraq and the EU or at least get clarification on the administrative procedure by which the authorities' local Iraqi can activate an account dedicated to the project and provide for the needs administrative provisions .

6 . With regard to the realization of the planned studies in the first phase of the project, the REPRESENTATIVES of the Region of Ninewa and the Chamber of Commerce di Mosul will be available to provide the University of Rome and Mosul all the necessary documentation, as well as ' any studies and research already' realized.

7 . The partners in the discussion , have shown that there are ample possibilities ' cooperation in various economic sectors , confirming the strategic role of the project for the local development of the territory of Mosul.

At 13:30 you decide to upgrade the meeting for the following day

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**Second Day: 09:00- 13:00**

1 . Presentation of the general and specific objectives of the project , such as the development of a culture of civil society and raise the level of cooperation between the civil society and local authorities in the region of Ninewa .

2 . Intermediate beneficiaries , the coordinator explains the target group of the project, and the expected results and explain your difference between intermediate beneficiaries (100 women) and final beneficiaries (10,000 people) .

3 . Explanation of the main phases of the project:ÂÂ

- Study and analysis of the area

- Training on capacity building work

- Creation of companies

- Consolidation and sustainability in the future

- Communications through website , newspapers and articles published online

-Managment - workshops and meetings between the partners via Skype, the creation of the Board; internal monitoring

4 - Conference call (via Skype) with Dorina Kulla , administrative staff of the project, who explained to the partners :

- The procedures for implementing the EU project .
  
- The procedures to implement When, ' we assign the staff to implement the actions Â foreseen in the project (human resources internal or external) .
  
- Ways documentation and reimbursement of expenses incurred
  
- Visibility and use of the European flag and the code of the project communicationsÂ reports and interim reports ; each project partner must ' prepare a report interim narrative and financial reports every 3-4 months for the internal evaluation of the project. In addition, each partner will have it ready a narrative report and a financial report at the end of each year.

13:00 you decide to upgrade the meeting for the following day.

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**Report Workshop Mosul 3-5 March 2014**

**Third Day : 9:00 to 13:30**

The day of the workshop is devoted to investigate and test strategies and methodologies that will be implemented in phase 1 on the elaboration of studies.

There are :

- 1) The Dean of the Faculty of Economics in Mosul with a group of teachers
- 2 ) The Director of CEIS Tor Vergata University of Rome Tor Vergata
- 3 ) Representative of the Region Nineva

4) The representative of the Chamber of Commerce of Mosul

5 ) The project coordinator

The meeting began with the presentation of the participants.

The Dean of the Faculty of Economics of Mosul and his collaborators explain and present the activities and the role of the University of Mosul.

The Director of CEIS in turn has the role and programs of the Institute .

After the round of introductions , the Director of CEIS introduced the discussion by highlighting the importance of the study for the entire project and describing relevant aspects that must be taken into account. The comparison on the objectives of the research highlights the following requirements:

- Please provide a macroeconomic analysis of the region highlighting the weaknesses and potential of the region of Ninewa in relation to trends in other regions of Iraq;

- An analysis of the local labor market , with particular reference to women's work and professionalism on site ;

- Carry out a careful analysis of the market to highlight local products and services that have the common feature of containing elements of originality and quality.

The results of these tests will help to identify a list of areas on which it will subsequently be shown the priorities for action. The representative of the University of Rome states that the goodness of the analyzes conducted in this study will be critical to the success of the initiative in the later stages : not a wise selection of the areas of intervention could lead to not find foreign companies interested in the initiative and , then the failure of the same . Therefore , the study will provide key access to read the land and its potential.

The decisive factor will be the strategic dimension .

The Rector of the University of Mosul University of Rome suggests that predisposes a setting of the document that will be shared . The University of Mosul will therefore develop research based on the default settings. It is understood that , within 1 month, CEIS Tor Vergata will base nt to the project coordinator and the University of Mosul, a document containing the draft structure of the report which will then be shared and reviewed by the University of Mosul.

From an operational point of view the research activities of Phase 1 will be developed through a series of contacts and repeated interactions between the two universities . This is also due to the nature of the work that requires research and analysis of data and information available only in Arabic and that, therefore, should be developed by the University of Mosul and later transferred to the CEIS Tor Vergata .



The Director of CEIS stresses the need to identify areas and quality products or talents and skills.

It was decided to organize the next workshop in June and to make the presentation of studies in September at the University of Mosul.